

**PRESTON RICHARD PARISH COUNCIL**

**CUMBRIA**

**Bank reconciliation**

**Prepared by**

Ann Park Clerk/RFO

	£	£
Balance per bank statements at 31 March 2024:		
Current Account	9,802.00	
Deposit Account	51,960.00	
		61,762.00
Petty cash (if applicable)		-
Add: outstanding receipts		
	-	
	-	
	-	
		-
Less: outstanding payments		
	(230.02)	
	(823.29)	
	-	
		(1,053.31)
Balance per cashbook at 31 March 2024		<u>60,708.69</u>
(should agree to Box 8 on Section 2)		<u><u>60,708.69</u></u>

Outstanding receipts

This should include any amounts received which have been recorded in the cashbook as being received in the period to 31 March 2024 but which appear on the bank statement after 31 March 2024.

Outstanding payments

This should include any amounts paid which have been recorded in the cashbook as being paid in the period to 31 March 2024 but which appear on the bank statement after 31 March 2024.